RESTRICTED *(when complete)*

Document 1

FORM MG11

Appendix B

Witness Statement

CJ Act 1967, s.9; MC Act 1980, ss.5A(3) (a) and 5B; Criminal Procedure Rules 2005, Rule 27.1

Statement of **Julie Stewart** URN

Age if under 18 *(if over 18 insert "over 18").* Occupation **Police Officer**

This statement (consisting of **2** page(s) each signed by me) is true to the best of my knowledge and belief and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated in it, anything which I know to be false or do not believe to be true.

Dated the **14th** day of **June 2018**

Tick if witness evidence is visually recorded ☐
(supply witness details on rear)

Signature

I am Police Constable 2388 Stewart of the Lancashire Constabulary. I am currently employed as Licensing Officer in Preston Licensing Department.

At 12:00 on Thursday 15th April 2018 I was on uniformed duties working with Licensing Officer Beverley Warburton and a 16 year old male volunteer.

At 12:55 on the same date I observed the test purchaser entering Harleys Convenience Store, 251 Station Rd, Bamberbridge. LO Warburton followed closely behind. Within a couple of minutes, the volunteer walked out of the shop with 4 cans of Kronenburg lager closely followed by LO Warburton.

The volunteer told me that the female seller had not asked him for ID or his age. He described the female seller as being a white female in her late forties of large build and stated she was the only person other than himself and Beverley in the shop.

Both myself and LO Warburton then entered the shop and approached the counter where I saw a female as described. At the time there were no customers in the shop and only one female working.

I approached the female and introduced myself. I informed her of the sale and she gave her name as Jacquelyn BRAMLEY. BRAMLEY told me that it was her shop and that she was the Designated Premise Supervisor.

Signature Signature witnessed by

Document 2
Appendix B

Your ref: PREMA0284 Our ref: PREMA0284

Please ask for: The Licensing Team

Extension: 5337 Direct Dial Tel: 01772 421 491 (Gateway)

Fax: n/a email: Licensing@southribble.gov.uk

Date : 03nd May 3, 2018

SOUTH RIBBLE BOROUGH COUNCIL
forward with South Ribble

Harleys Convenience Store
251 Station road
Bamber Bridge
Preston
PR5 6LD

Licensing Services
Environmental Health Department
Civic Centre
West Paddock
Leyland PR25 1DH

www.southribble.gov.uk
tel. 01772 421491
licensing@southribble.gov.uk

Dear Mrs. Bramley

Premises Name: Harleys Convenience Store
Premises Number: PREMA0284

On 01 May 2018 at 11:35 hours Licensing Officers carried out an inspection to establish whether the licensable activities at the above Premises were carried out in accordance with the Premises Licence issued.

The purpose of the inspection was also to determine if conditions set out in your Premises Licence where being strictly adhered to.

During the inspection the Officers recorded the following information:

1. The Premises Licence Summary was on display in accordance with Sections 57(2) & (3) of the Licensing Act 2003. Part of the Licence conditions require you to have staff training records available relating to the responsible sale of alcohol, the condition on your Licence states;

   Staff training shall occur at six monthly intervals and shall be recorded and updated accordingly. It shall cover street drinking, ID procedure, proxy sales, licensing hours and other relevant matters regarding the Licensing Act 2003 and the licensing objectives.

Recommendation:

> The observations were that no written records or documentary proof was available to demonstrate compliance with this condition. As promised I enclose an example of some staff training to demonstrate that you have a good system and would comply with the above conditions. During the visit we made a recommendation the refusal log be documented in a dated dairy.

We thank you for your co-operation in the inspection and should you wish to discuss any issues with a Licensing Officer please contact us by email at licensing@southribble.gov.uk or by telephone on 01772 421491.

Yours faithfully

Justin Abbotts

Licensing Officer

Document 3

Appendix B

SOUTH RIBBLE BOROUGH COUNCIL *forward with South Ribble*

WITNESS STATEMENT

Statement made by; **Name**	Mark Marshall
Age (if over 18 enter 'over 18)	
Occupation of Witness	Head of Licensing
Licensing Officer presence	

This statement consisting of _3__ pages each signed by me, is true to the best of my knowledge and belief and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated in it anything which I know to be false or do not believe to be true.

Dated the ..16.. / ..11.. / 20..18..

Signature MMarshall **Signature witnessed by:** .....

Statement Page ...1.... of 3

I am Mark Marshall and I am currently employed as the Head of Licensing for South Ribble Borough Council. As such I am duly authorised to enforce the provisons of the Licensing Act 2003.

On the evening of the 25th October 2018 I took part in a joint test purchase operation with Lancashire Police.

At approxiximately 5pm PCSO 7574 Jen Coll came to the Council Offices with a 14 year old female volunteer, we sat in a meeting room where I was in the company of Justin Abbot and Chris Ward, both Licensing officers employed by the Authority.

I breifed the volunteer regarding the expected conduct and detailed what safety arrangemnets would be in place for her which was for her to be closely monitored by staff engaged on the operation.

I took 2 photogarphs of the volunteer and was told that her height was 5ft 3, I exhihit the 2 photograps taken during the briefing as MM01 and MM02.

We left the council building at approximately 17.45 hrs with the intention of working through a pre arranged list of premises which I exhibit as MM03.

Signature of person making the statement MMarshall Signature witnessed by: .....

We arrived at the first premises at 17.50hrs, this premises passed the test so we continued to work though the list.

At 19.17hrs the volunteer entered Harleys Convenience Store, 251 Station Road, Bamber Bridge in an attempt to purchase alcohol. Harleys Convience Store is licensed by South Ribble Borough Council to sell alcohol by retail, a copy of the premises licence is exhibited as MM04.

At 19.22hrs the volunteer left the premises after being sold 4 cans of Fosters larger for which she paid the seller £5.50.

We continued to conduct further testing of premises on the list that were located nearby then returned to Harley at 19.55hrs.

I entered the premises in the company with PCSO Coll and Chris Ward where there was a young male in a dark green padded jacket behind the countre. I identified myself and explain the reason for the visit detailing that alcohol had been sold at 19.17hrs to a 14 year old female, I then showed the male behind the countre a photograph of the female volunteer that was stored on my phone.

The male recalled the girl so I immediately cautioned him, without any questions being put to the male he said " I HOLD MY HANDS UP, IM NOT GOING TO DISAGREE, I WAS RUSHING. I WAS VERY BUSY I SHOULD HAVE ASKED HER . I noted his replies contempenaranously in my pocket note book and gave the seller an opportunity to read and sign my notes. The seller signed my notes a copy of which I exhibit as MM05. I then took the sellers details as Christopher Steven Scott13/04/92 of 32 Bolton Road , Chorley.

We then sought to establish if there was any training records in place for staff and were shown a file where a blank training document with Chris's name was found, PCSO Coll obtained some photographs of this blank document. In addition a refusal register was found behind the premises

Signature of person making the statement

Signature witnessed by: .....

which also had next to no refusals documented, Chris Ward obtained photographs of the refusal register. I then explained that the full facts of the matter would be reported.

The final result of the test purchase operation was that a total of 11 premises were tested and only 1 premises failed, all the premises that successfully passed the test were notified in writing on the 30th October 2018.

Signature of person making the statement

Signature witnessed by: .....

Form MG11

Appendix B

RESTRICTED (when complete)

WITNESS STATEMENT

Criminal Procedure Rules, r 16. 2; Criminal Justice Act 1967, s. 9; Magistrates' Courts Act 1980, s.5B

URN

Statement of: Jennifer Louise COLL

Age if under 18: Over 18 *(if over 18 insert 'over 18')* Occupation: Police Community Support Officer

This statement (consisting of 2 page(s) each signed by me) is true to the best of my knowledge and belief and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated in it anything which I know to be false, or do not believe to be true.

Signature:..... (witness) Date: 08/11/2018

I am Police Community Support Officer 7574 COLL, currently based at PRESTON police station of LANCASHIRE Constabulary. I am one of the PCSOs who work on the UNIVERSITY ward of PRESTON and in the South Licensing department at Preston Police Station.

This is my statement regarding a test purchase I assited South Ribble Borough Council with on THURSDAY 25th OCTOBER 2018.

In my statement I will mention South Ribble officers Mark MARSHALL, Chris WARD and Justin ABBOTTS and South Ribble Police Cadet R is a 14 year old female.

I collected from her home address of at around 16:30. I met with guardian Julie MAYOR who signed the parental consent form exhibited as JLC/7574/01.

and myself attend the South Ribble Borough Council office at around 17:10 and met with MARSHALL, WARD and ABBOTTS. There was a breifing where was told what she would be doing, she gave all her details to MARSHALL and told what premises would be visited that evening. was happy to continue with the test purchase.

went into HARLEY'S CONVENIENCE STORE, 251 STATION ROAD, BAMBER BRIDGE PRESTON PR5 6LE at 19:17 hours on THURSDAY 25th OCTOBER 2018. came out of the premise after purchasing 4 cans of Fosters for £5.50. came out and said a male was behind the till he looked around 27/28 years old, tanned skin, dark short hair and was wearing a green jacket.

Myself, MARSHALL and WARD went back into the premise at around 19:55 hours, to speak to the male who has sold the alcohol. We spoke to a male who introduced himself as Christopher Steven SCOTT 13/04/92 of 32 BOLTON ROAD CHORLEY PR7 3ES. SCOTT was asked about the sale of alcohol to MEYAR and he admitted it under caution saying "I HOLD MY HANDS UP, I ADMIT IT I WAS BUSY I WAS GOING TO ASK HER FOR ID".

Signature.....Signature Witnessed by .....

RESTRICTED (when complete)

I took a photograph of the male who introduced himself as Christopher Steven SCOTT 13/04/92 as he had no identification on him. I have exhibited this; JLC/7574/02. When SCOTT was asked about his training records he produced a folder which was a blank document with Chris's name on but the document hadn't been filled in. I have exhibited this page one, JLC/7574/03 and page two JLC/7574/04. I asked SCOTT to produce the CCTV footage of the sale of alchohol made to and that I would collect it the next day. SCOTT said he was unable to work the CCTV system but would get his mum to sort it for the morning.

The test purchase finished around 20:45 hours and I returned back to her home address of at around 21:!5 hours.

I went back the next day FRIDAY 26th OCTOBER 2018 at 10:50 hours and spoke to SCOTT again, he had a driving licence on him for his identification and I have exhibited this as JLC/7574/05. SCOTT was unable to produce the CCTV footage that morning and said his mum would have to get it as there was only access to the CCTV footage from her home address.

I have had no further dealings with SCOTT after this incident.

Signature.....Signature Witnessed by .....

SOUTH RIBBLE BOROUGH COUNCIL forward with South Ribble

Appendix B

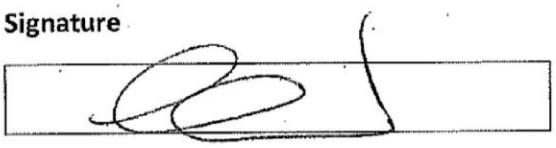
WITNESS STATEMENT

Statement made by; **Name**	Chris Ward
Age (if over 18 enter 'over 18)	
Occupation of Witness	Licensing Officer
Licensing Officer presence	

This statement consisting of _2__ pages each signed by me, is true to the best of my knowledge and belief and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated in it anything which I know to be false or do not believe to be true.

Dated the ..... / ..... / 20.....

Signature



Signature witnessed by: .....

Statement Page ...1.... of 3

I am Chris Ward and I am currently employed as a Licennsig Officer for South Ribble Councill. As such I am duly authorised to enforce the provisons of the Licensing Act 2003.

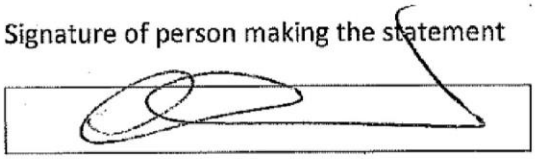
On the evening of the 25th October 2018 I took part in a joint test purchase operation with Lancashire Police.

At approxiximately 5pm PCSO 7574 Jen Coll came to the Council Offices with a 14 year old female volunteer, we sat in a meeting room where I was also in the company of Justin Abbot and Mark Marshall, both employed by the Authority.

Mr Marshalll breifed the volunteer regarding the expected conduct and detailed what safety arrangemnets would be in place for her which was for her to be closely monitored by staff engaged on the operation. After the briefing session the young volunteer signed a docummnet agreeing to the code of conduct expected during the exercise, I exhibit a copy of the aggreemnet as CW01.

We left the council building at approximately 17.45 hrs with the intention of working through a pre arranged list of premises.

Signature of person making the statement



Signature witnessed by: .....

Appendix B

We arrived at the first premises at 17.50hrs, this premises passed the test so we continued to work though the list.

At 19.17hrs the volunteer entered Harleys Convenience Store, 251 Station Road, Bamber Bridge in an attempt to purchase alcohol. Harleys Convience Store is licensed by South Ribble Borough Council to sell alcohol by retail.

At 19.22hrs the volunteer left the premises after being sold 4 cans of Fosters larger for which she paid the seller £5.50.

We continued to conduct further testing of premises on the list that were located nearby then returned to Harley at 19.55hrs.

I entered the premises in the company with PCSO Coll and Mark Marshall where there was a young male in a dark green padded jacket behind the countre. Mr Marshall cautioned the male, and noted his reply in his pocket note book.

I asked for a refusal register and was handed a standard note book, which had tear out stsyle pages, I looked through the book and noted that there was hardly any refusal s recorded, the only documented refusals appeared to be for cigarettes, an energy drink, a lighter and rizzla papers, thhe book was checked back to April 2018. I was concerned to see the inadequacy of the refusal s register especially given that three of the items are not technically age restricted. I took some photograps of the refusal register which I exhibit as CW02

Signature of person making the statement

Signature witnessed by: .....

Appendix B

Form MG12

EXHIBIT LIST

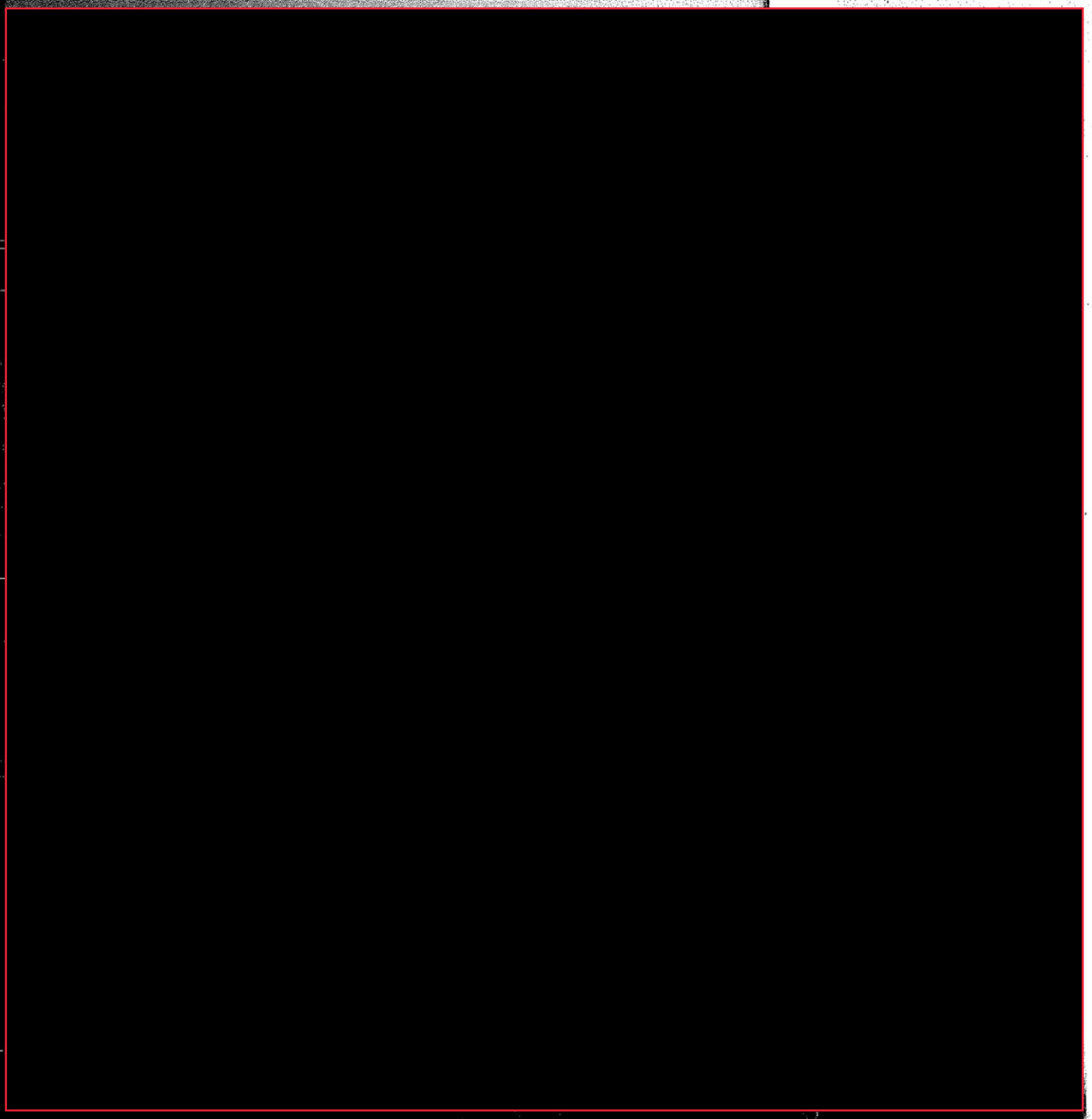
South Ribble Borough Council v .....Scott.....

* Tick if exhibit attached

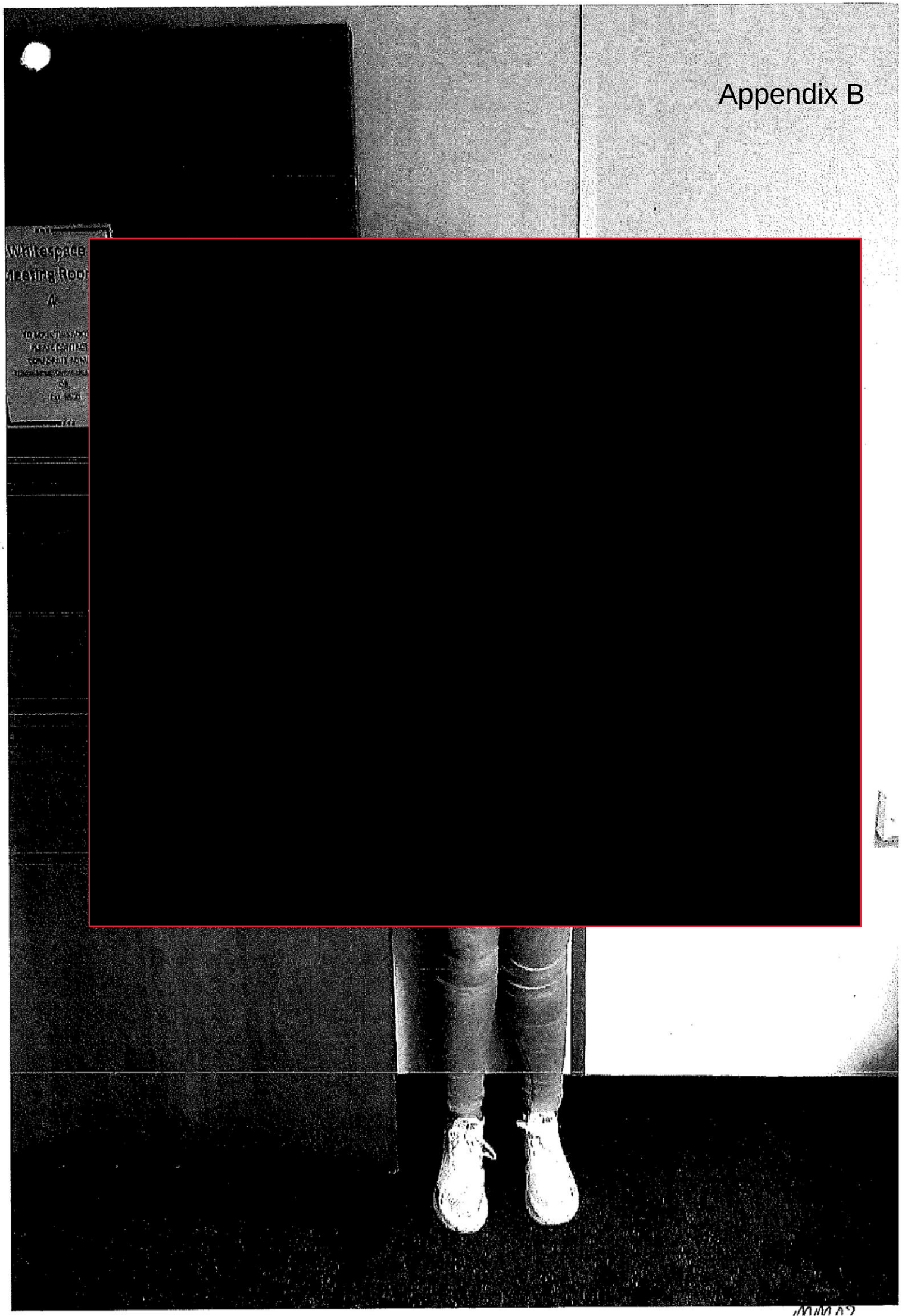
property reference	Item (indicate if copy)	Exhibit reference no.	Person producing and current location of exhibit	*
	Photo of Volunteer	MM01	Person producing Mark Marshall Current location: Attached to file	
	Photo of Volunteer	MM02	Person producing Current location	
	List of premises tested	MM03	Person producing Current location	
	Copy of Premises Licence	MM04	Person producing Current location	
	Copy of PNB entry	MM05	Person producing Current location	
	Parental consent form (copy)	JLC/7574/01	Person producing PCSO Jen Coll Current location Attached to file	
	Photo of Christopher Scott	JLC/7574/02	Person producing Current location	
	Training document for Chris Scott	JLC/7574/03	Person producing Current location	
	Training document for Chris Scott	JLC/7574/03	Person producing Current location	
	Driving licence (Chris Scott) Copy	JLC/7574/05	Person producing Current location	
	Volunteer Agreement	CW01	Person producing Chris Ward Current location Attached to file	
	Copy of refusal register	CW02	Person producing Current location	

Date of completion: .....16th November 2018.....

Appendix B



Appendix B



Appendix B

SOUTH RIBBLE BOROUGH COUNCIL
forward with South Ribble
Licensing Services
Civic Centre
West Paddock
Leyland PR25 1DH
www.southribble.gov.uk
tel. 01772 421491
licensing@southribble.gov.ul

Alcohol under age sales test purchase -25/10/2018

List of Premises

- School lane Super Saver - School Lane Bamber Bridge
- Siva A & P Convenience Store – Station Road, Bamber Bridge
- Harleys - Station Road, Bamber Bridge
- Premiere Station Road, Bamber Bridge
- Londis - 39 Leyland Road, Penwortham
- Spar Hawkhurst Road, Penwortham
- Thoroughgoods Leyland Road, Penwortham
- Booze stop, Leyland Road, Penwortham
- Moss Lane Convenience store, Moss Lane Leyland
- Singh Stores – Bannister Driver, Leyland
- Booze Brothers

MM03

Appendix B

SOUTH RIBBLE BOROUGH COUNCIL
forward with South Ribble

Civic Centre, West Paddock,
Leyland, Lancashire PR25 1DH
Tel: 01772 625526
Fax: 01772 622287
Email: licensing@southribble.gov.uk
Website: www.southribble.gov.uk/licensing

Licensing Act 2003 Premises Licence

PREMA0284

Part 1 - Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

Harleys Convenience Store
251 Station Road, Bamber Bridge, Preston, Lancashire, PR5 6LD. Telephone 01772 875148

WHERE THE LICENCE IS TIME LIMITED THE DATES

Comences **22/01/18** expires **no expiry**

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- the supply of alcohol

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
J. Supply of alcohol for consumption OFF the premises only	Monday to Sunday	6:00am	11:00pm

THE OPENING HOURS OF THE PREMISES

Description	Time From	Time To
Monday to Sunday	6:00am	Midnight

WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

- J. Supply of alcohol for consumption OFF the premises only

Part 2

NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE

Jacqueline Bramley 32 Bolton Road, Chorley, Lancashire, PR7 3ES.

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL

Jacqueline BRAMLEY 32 Bolton Road, Chorley, Lancashire, PR7 3ES.

MM04

SOUTH RIBBLE BOROUGH COUNCIL
forward with South Ribble

Civic Centre, West Paddock,
Leyland, Lancashire PR25 1DH
Tel: 01772 625526
Fax: 01772 622287
Email: licensing@southribble.gov.uk
Website: www.southribble.gov.uk/licensing

Licensing Act 2003 Premises Licence

PREMA0284

PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL

Licence No. PA1338 Issued by Chorley

ANNEXES

ANNEX 1 - MANDATORY CONDITIONS

SALE OF ALCOHOL

1. The Premises licence holder shall ensure that no supply of alcohol is made under the premises licence-
(a) at a time when there is no designated premises supervisor in respect of the premises licence; or
(b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended (section 19 of the Licensing Act 2003).

2. The Premises licence holder shall ensure that every supply of alcohol under the premises licence must be made or authorized by a person who holds a personal licence (section 19 of the Licensing Act 2003).

3. (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.
(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

ANNEX 2 - CONDITIONS CONSISTENT WITH THE OPERATING SCEDULE

1. Staff training shall occur at six monthly intervals and shall be recorded and updated accordingly. It shall cover street drinking, ID procedure, proxy sales, licensing hours and other relevant matters regarding the Licensing Act 2003 and the licensing objectives.

2. A copy of the staff training shall be made available to any Responsible Authority upon request.

3. The premises shall have CCTV coverage, and notices shall be displayed advising customers of this.

4. Persons who appear to be under the age of 25 attempting to purchase alcohol shall be required to provide ID. Acceptable ID shall be; Passport, Photocard Driving Licence and PASS accredited cards.

5. Liaison with the local Police shall occur as and when required.

6. A refusals register for those attempting to purchase alcohol shall be kept.

ANNEX 3 - CONDITIONS ATTACHED AFTER A HEARING BY THE LICENSING AUTHORITY

N/A

ANNEX 4 - PLANS

Plans to from part of this license, see attached.

SOUTH RIBBLE BOROUGH COUNCIL
forward with South Ribble

Civic Centre, West Paddock,
Leyland, Lancashire PR25 1DH
Tel: 01772 625526
Fax: 01772 622287
Email: licensing@southribble.gov.uk
Website: www.southribble.gov.uk/licensing

Licensing Act 2003 Premises Licence

PREMA0284

Signature of Authorised Officer

SOUTH RIBBLE BOROUGH COUNCIL
forward with South Ribble

Civic Centre, West Paddock,
Leyland, Lancashire PR25 1DH
Tel: 01772 625526
Fax: 01772 622287
Email: licensing@southribble.gov.uk
Website: www.southribble.gov.uk/licensing

Licensing Act 2003 Premises Licence Summary PREMA0284

Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

Harleys Convenience Store
251 Station Road, Bamber Bridge, Preston, Lancashire, PR5 6LD. Telephone 01772 875148

WHERE THE LICENCE IS TIME LIMITED THE DATES

Commences **22/01/18** expires **no expiry**

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- the supply of alcohol

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
J. Supply of alcohol for consumption OFF the premises only	Monday to Sunday	6:00am	11:00pm

THE OPENING HOURS OF THE PREMISES

Description	Time From	Time To
Monday to Sunday	6:00am	Midnight

WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

- J. Supply of alcohol for consumption OFF the premises only

NAME, (REGISTERED) ADDRESS OF HOLDER OF PREMISES LICENCE

Jacqueline Bramley 32 Bolton Road, Chorley, Lancashire, PR7 3ES.

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

NAME OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL

Jacqueline BRAMLEY

STATE WHETHER ACCESS TO THE PREMISES BY CHILDREN IS RESTRICTED OR PROHIBITED

N/A

Appendix B

MMOS.

[redacted]

19.17 [redacted]

19.22. [redacted]

1982. [redacted]

1960 [redacted]

[redacted]

1945 [redacted]

1948 [redacted]

19.55 I held my hands up I'm not going to disagree, I was wrong.

I was very busy I should have asked her.

No 044

[redacted]

Licensing Unit, Police Station, Lancaster Road North, Preston PR1 2SA
Tel: 01772 209785 Fax: 01772 209798
Julie.stewart@lancashire.pnn.police.uk

Lancashire Constabulary
police and communities together

[redacted]

AGREEMENT WITH PARENT/GUARDIAN AND CHILD FOR TEST PURCHASING PROGRAMME

Name:

Address: [redacted]

The purpose of this agreement is t[redacted]carer and young person are aware of what the Lancashire Constabulary intend to do, why and what safeguards will be used.

1. The young person will be fully trained in what to say and do. The young person will be told to tell the truth about their age unless previously agreed that the operation is deemed "exceptional".

2. At least one officer will supervise the young person at all times

3. The young person will not be asked to make test purchases in any areas where he/she is likely to be recognised.

4. In any exercise, the young person's welfare is paramount. The nature of the young person's involvement in the exercise will not be revealed whilst they are on the premises, unless the officer is of the opinion that their welfare is at risk.

   The officer will intervene at any time where the young person's welfare is at risk

5. The Police will not reveal the young person's identity in any subsequent publicity.

6. This exercise may result in legal action.

7. The Police will endeavour to ensure that the young person will not be required to attend court as a witness. However, in exceptional circumstances, this may still occur

8. The parent/carer will provide a witness statement to confirm the date of birth of the young person, if required.

Exhibit JLC/7574/01

Appendix B

PARENTAL CONSENT FORM

Name of young person: [redacted]

Female

Address: [redacted]

Date of Birth: 06/01/04

Nature of Exercise: **TEST PURCHASE OF ALCOHOL**

Time of Collection & Return of Child - collect

Date(s) 25/10/2018

Contact telephone numbers: [redacted]

Area in which work will take place: SRBC

Areas to be avoided (i.e. areas where child is likely to be recognised)

I JULIE MAYOR.....am the parent/Guardian of the above mentioned child and I agree that he/she will be available to assist the Lancashire Constabulary as detailed above. I have discussed the details of this exercise with PCSO 7574 Coll..... .....(Police Officer/Support Staff).

Signed .....(Parent/Guardian)

Signed .....(Child)

Signed .....(PS/PC/Support Staff) Date 25/10/2018

Officer in Charge of Team: Julie Stewart PCSO 7574 Jen Coll

Mobile Telephone Numbers: 07771332201

Note: One copy of this form to be left with parent/guardian and one to be retained by police.

EXHIBIT JLC/574/02

Knowledge Check (sheet one)

1. Name the four Licensing Objectives?

(1)

(2)

(3)

(4)

2. As a member of bar staff your acts or omissions could directly impact on which licensing objective?

3. Explain in a sentence what challenge 25 is?

4. Name two acceptable forms of identification that would be accepted?

(1)

(2)

5. List two different verification signs on a UK Driving Licence?

(1)

(2)

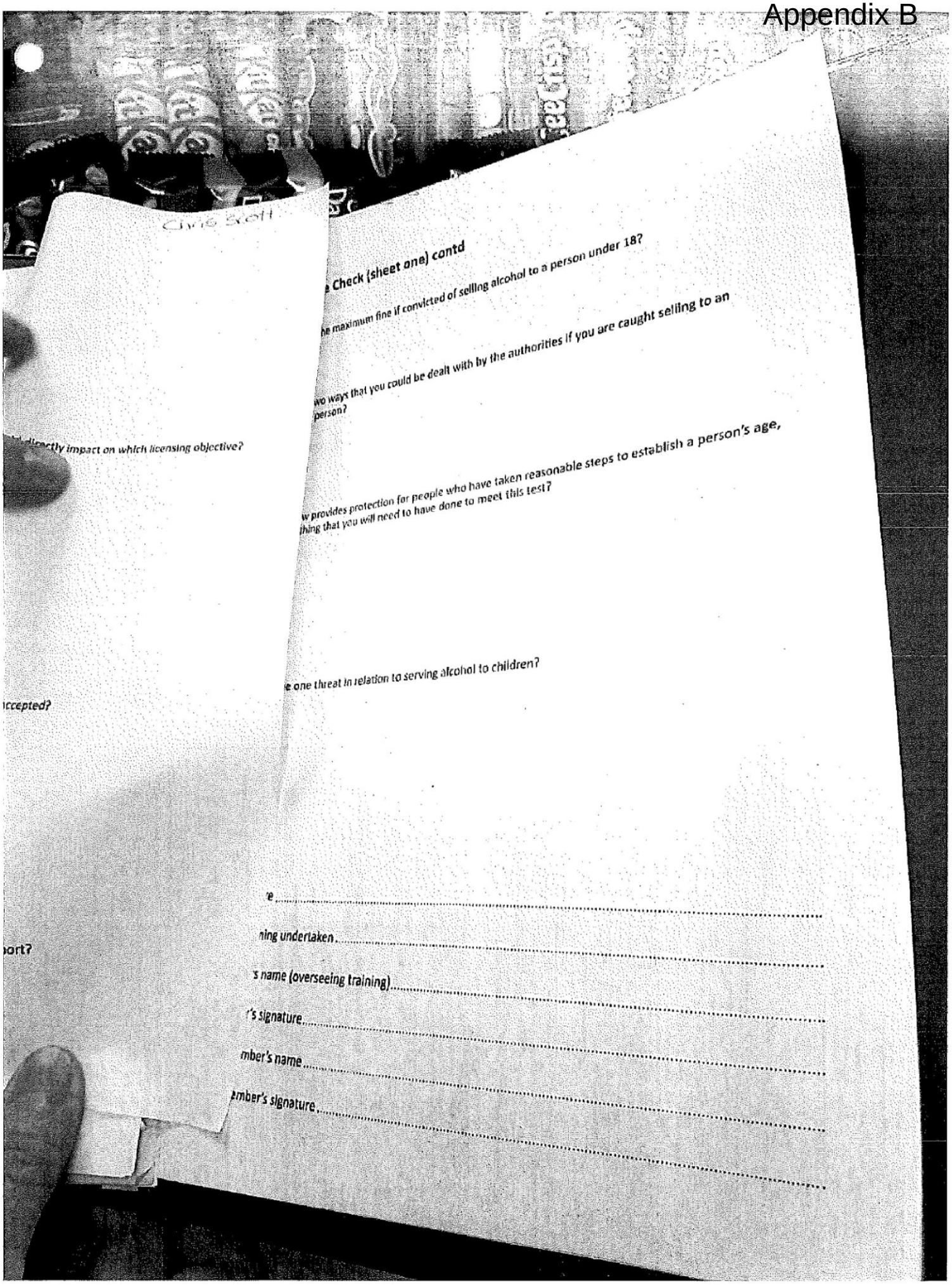
6. Name two important checks that you need to make with a UK Passport?

(1)

(2)

EXHIBIT JLC/7574/03

Appendix B



Chris Scott

Check (sheet one) contd

he maximum fine if convicted of selling alcohol to a person under 18?

wo ways that you could be dealt with by the authorities if you are caught selling to an person?

w provides protection for people who have taken reasonable steps to establish a person's age, hing that you will need to have done to meet this test?

directly impact on which licensing objective?

e one threat in relation to serving alcohol to children?

ccepted?

e .....

ning undertaken .....

's name (overseeing training) .....

's signature .....

mber's name .....

mber's signature .....

ort?

EXHIBIT JLC/7574/04

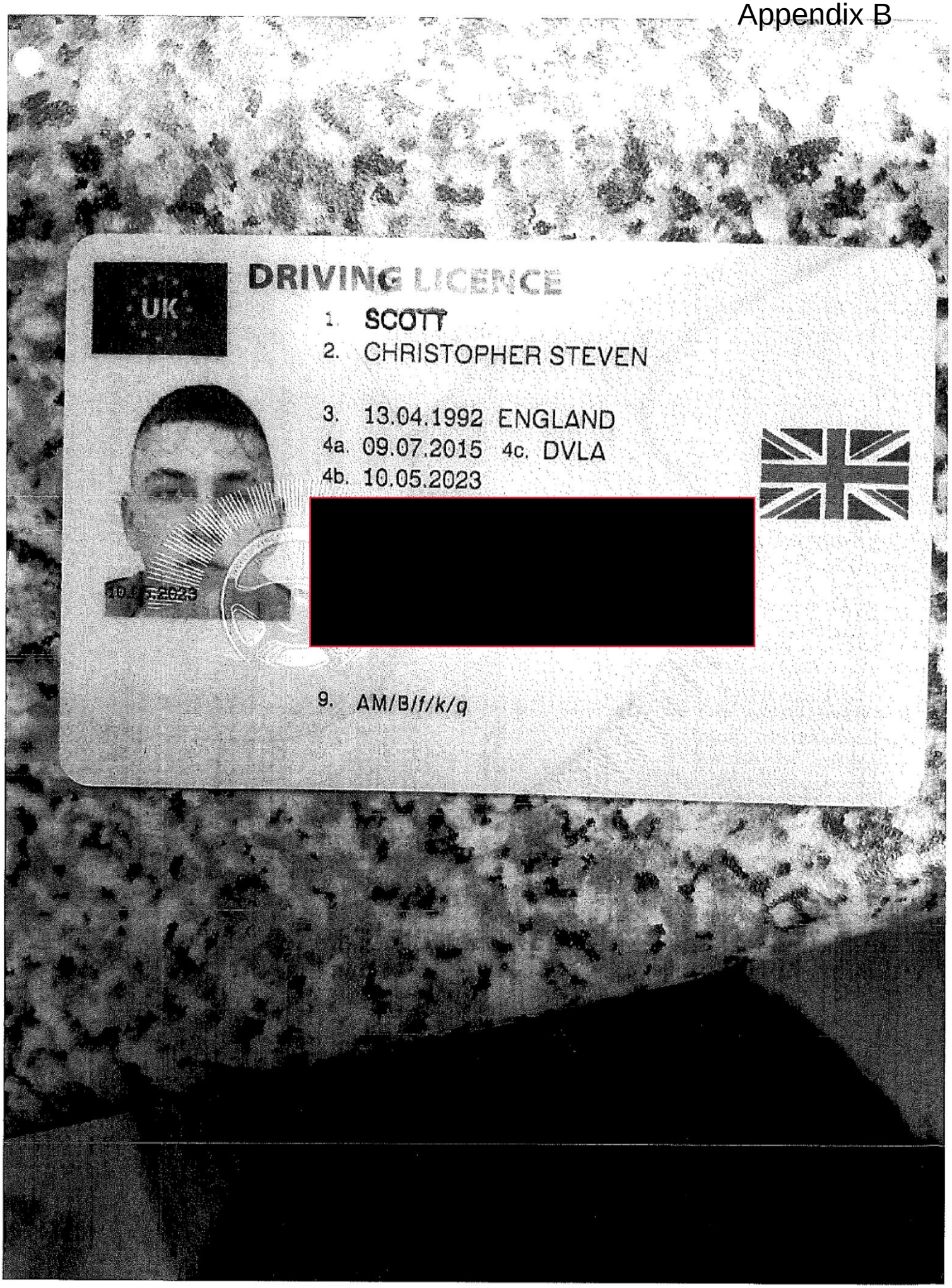


EXHIBIT JLC/7574/05

Appendix B

SOUTH RIBBLE BOROUGH COUNCIL
forward with South Ribble
Licensing Services
Civic Centre
West Paddock
Leyland PR25 1DH
www.southribble.gov.uk
tel. 01772 421491
licensing@southribble.gov.uk

Alcohol under age sales test purchase -25/10/2018

Documented Instructions to test purchase volunteer-

Agencies- Police, SRBC Licensing Authority

Date: 25th October 2018

Time: 17.30

I am ..... 01/2004 .....assisting on an underage operation attempting to purchase alcohol from a licensed premises. This is the final stage of the training and you will then be asked to attempt to purchase alcohol from a list of licenced premises.

Questions

1. **Can you explain what it is that you have been asked to do for us today?**

   I have been asked to buy alcohol.

2. **Can you explain what you have been told to do when purchasing the alcohol?**

   I will go in the shop and look for either a bottle or cans of alcohol. Then I will either choose alcohol from one of the fridges or shelves and take it to the till or ask the assistant if it is behind the till. If they sell it to me I pay for it and leave.

3. **If a member of staff asks you how old you are, what will you say?**

   I will tell them my true age.

4. **If you are asked for proof of age, what will you do?**

   I will say I don't have any

5. **Do you have any of your own money with you today?**

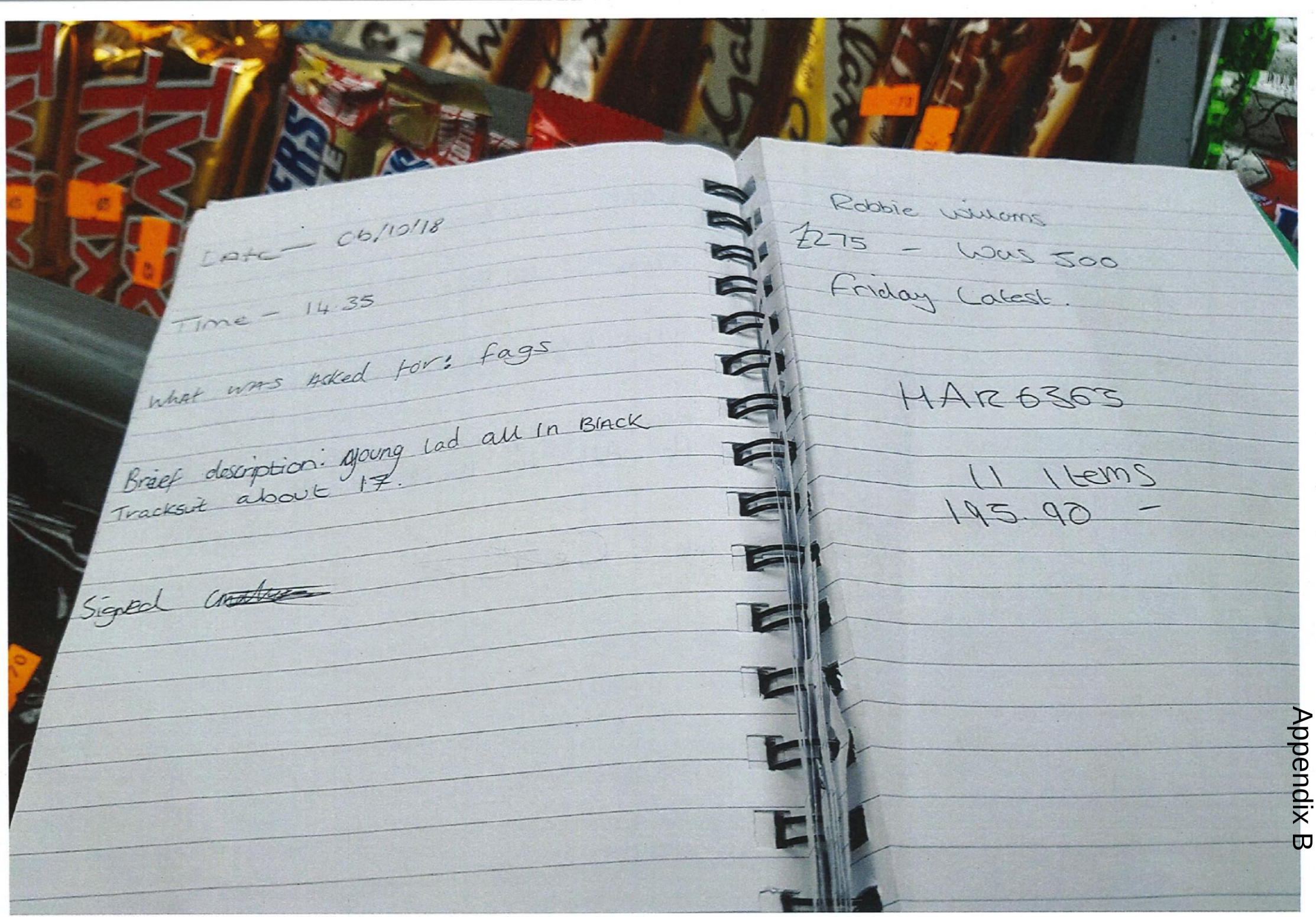
   No

6. **If you are sold alcohol or any age restricted items what will you do with this?**

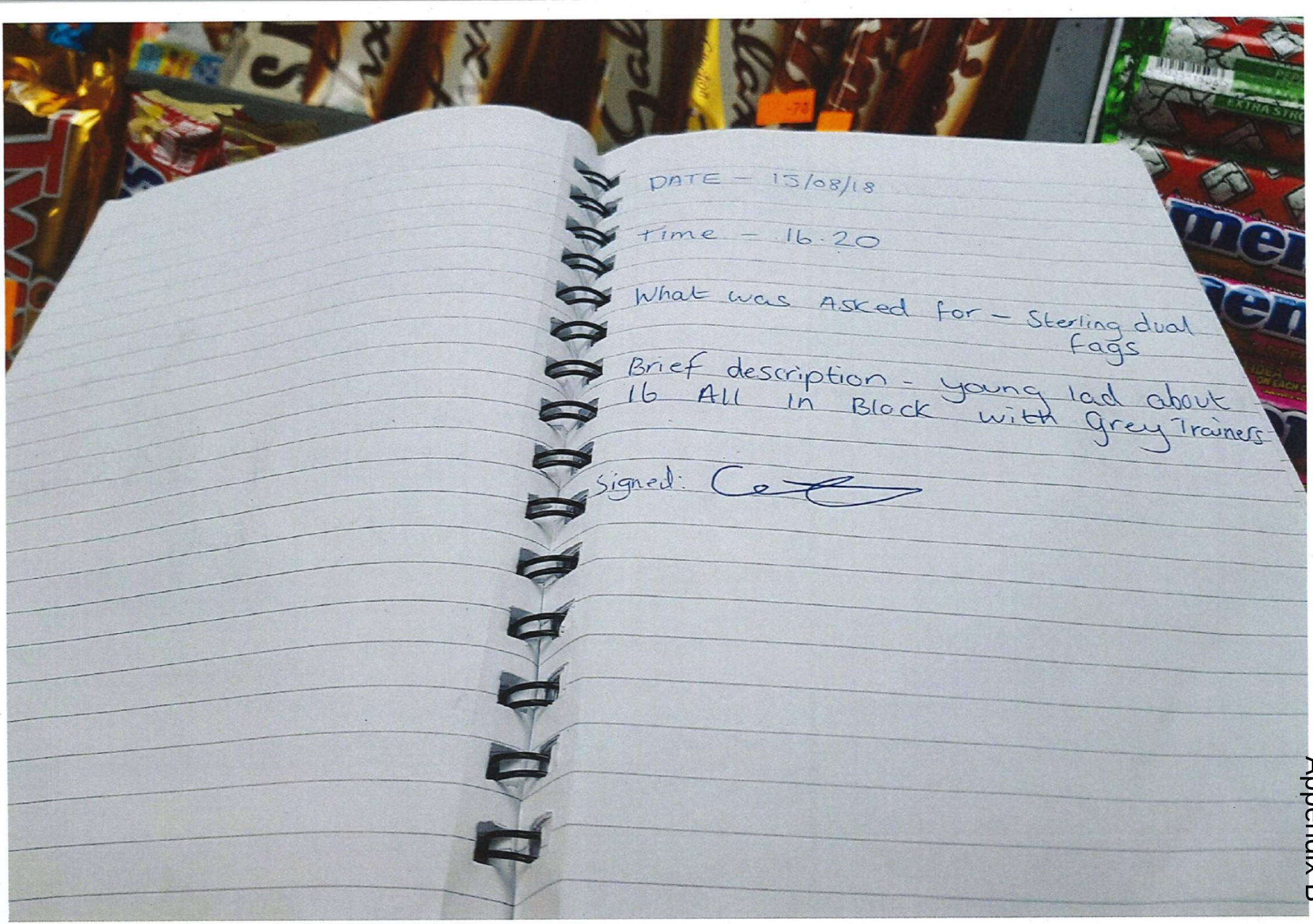
   I will walk out of the premises and give it to one of the authorised officers outside with any change or money that is left over.

Signature ..... DOB. 01.01.04 Witnessed by ..... PSO 7574.

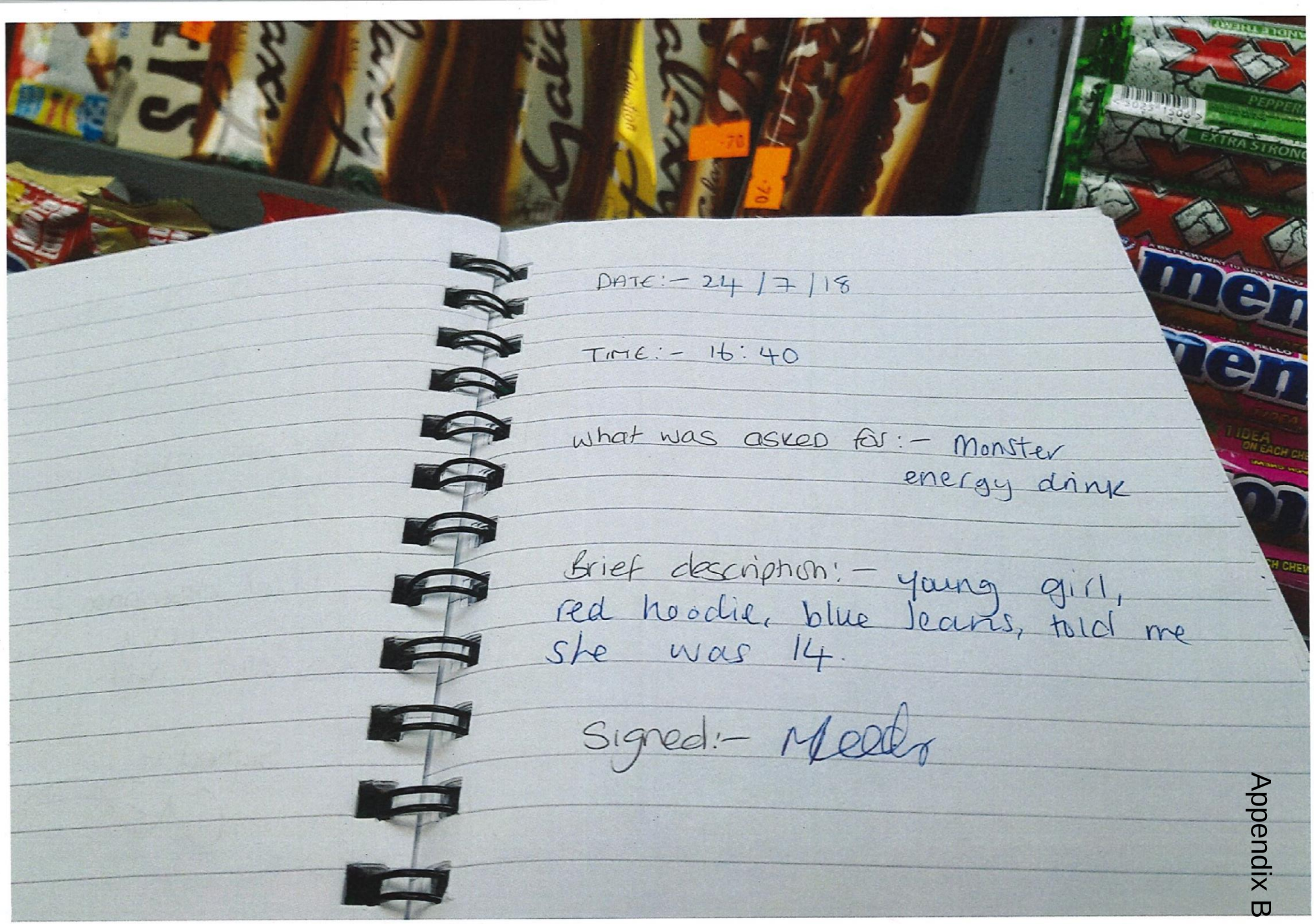
CW01.


Date — 06/10/18
Time - 14.35
What was asked for: fags
Brief description: Young lad all in BLACK
Tracksut about 17.
Signed
Robbie Williams
£275 - was 500
Friday Latest.
HAR6363
11 items
195.90 -

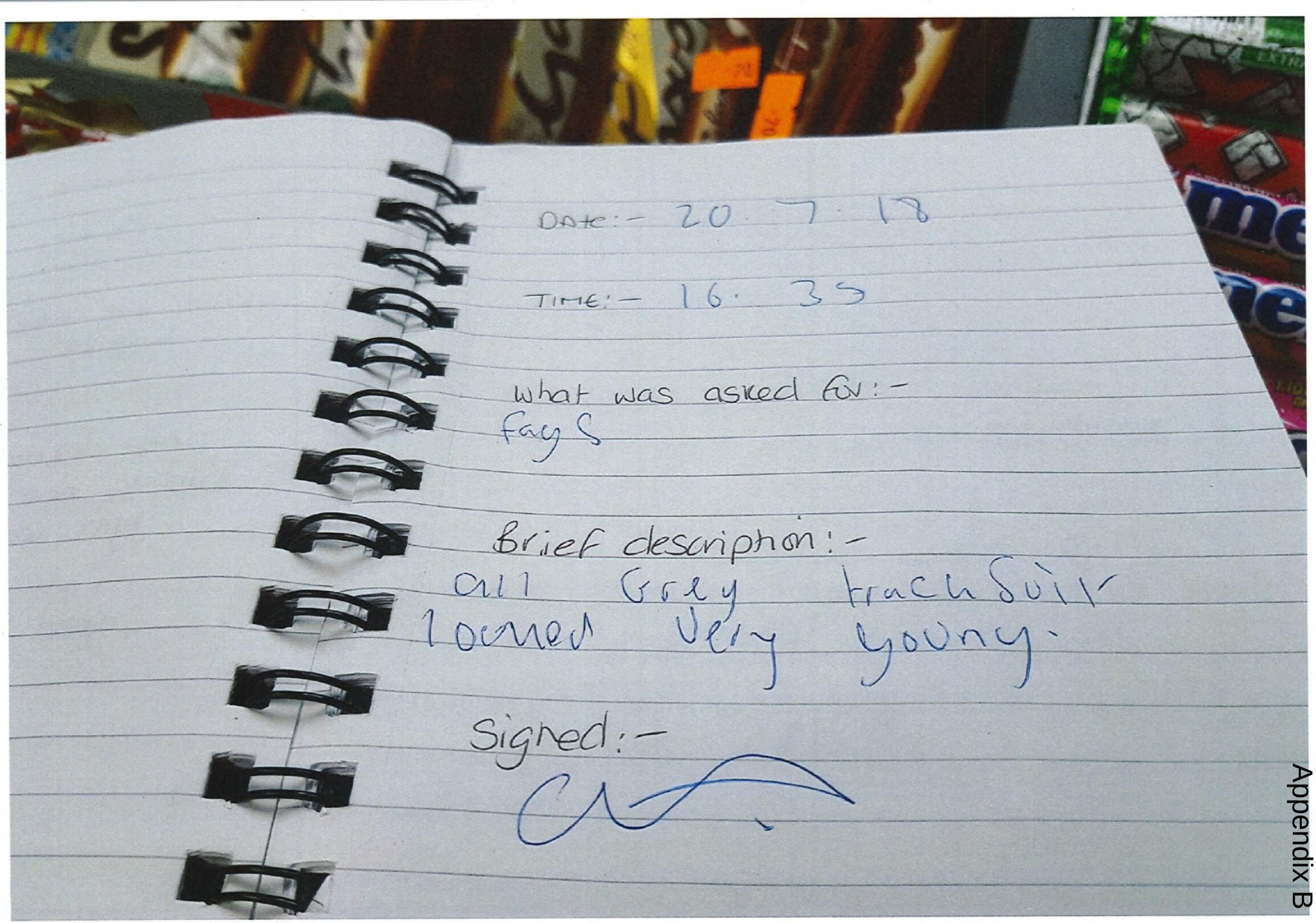
Appendix B


DATE - 15/08/18
Time - 16.20
What was Asked for - Sterling dual fags
Brief description - young lad about 16 All In Block with Grey Trainers
Signed:

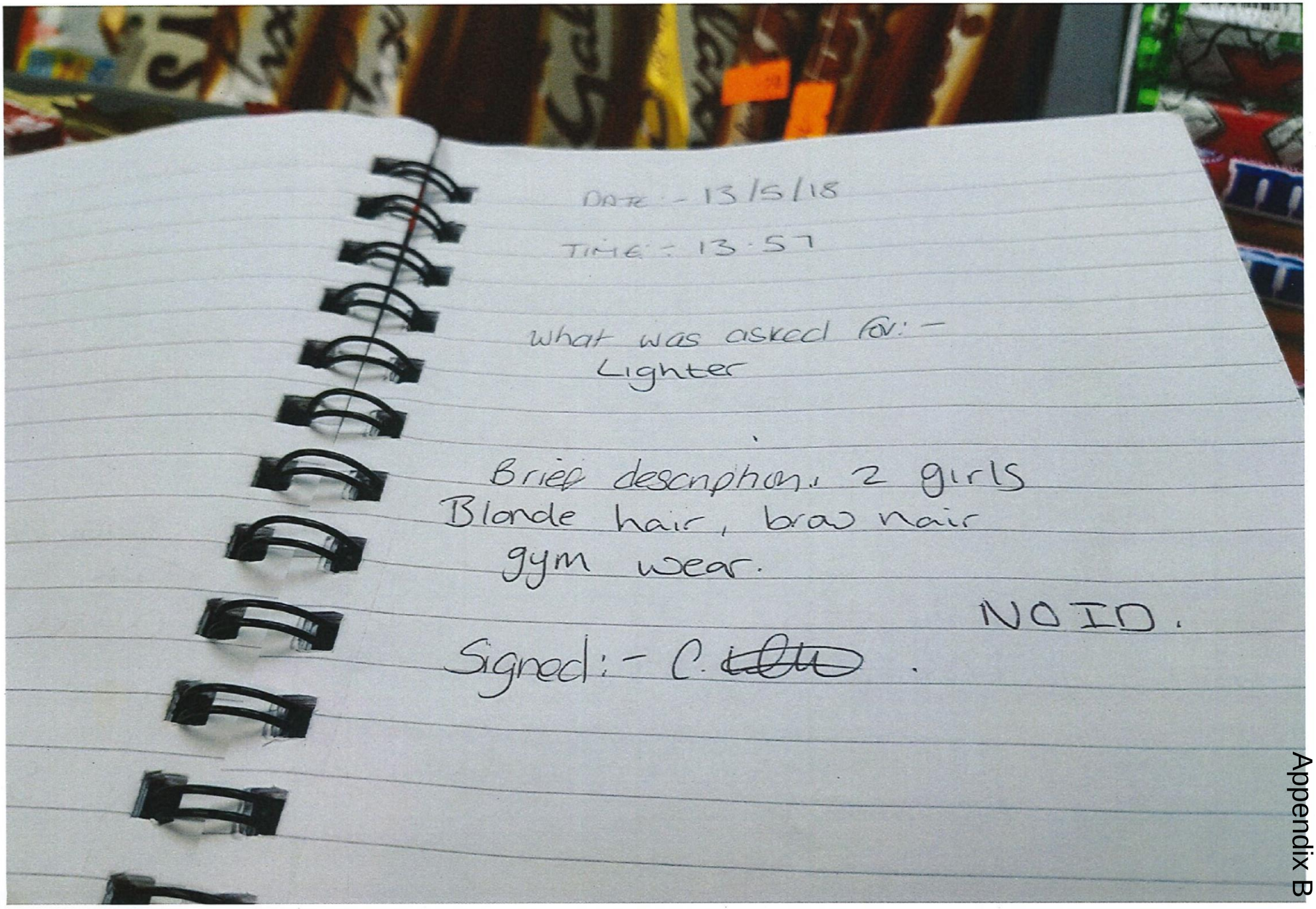
Appendix B


DATE:- 24/7/18
TIME:- 16:40
what was asked for:- Monster energy drink
Brief description:- young girl, red hoodie, blue jeans, told me she was 14.
Signed:-

Appendix B


DATE:- 20.7.18
TIME:- 16.35
What was asked for:-
Fags
Brief description:-
all Grey tracksuit
looked very young.
Signed:-

Appendix B


DATE - 13/5/18

TIME: 13:57

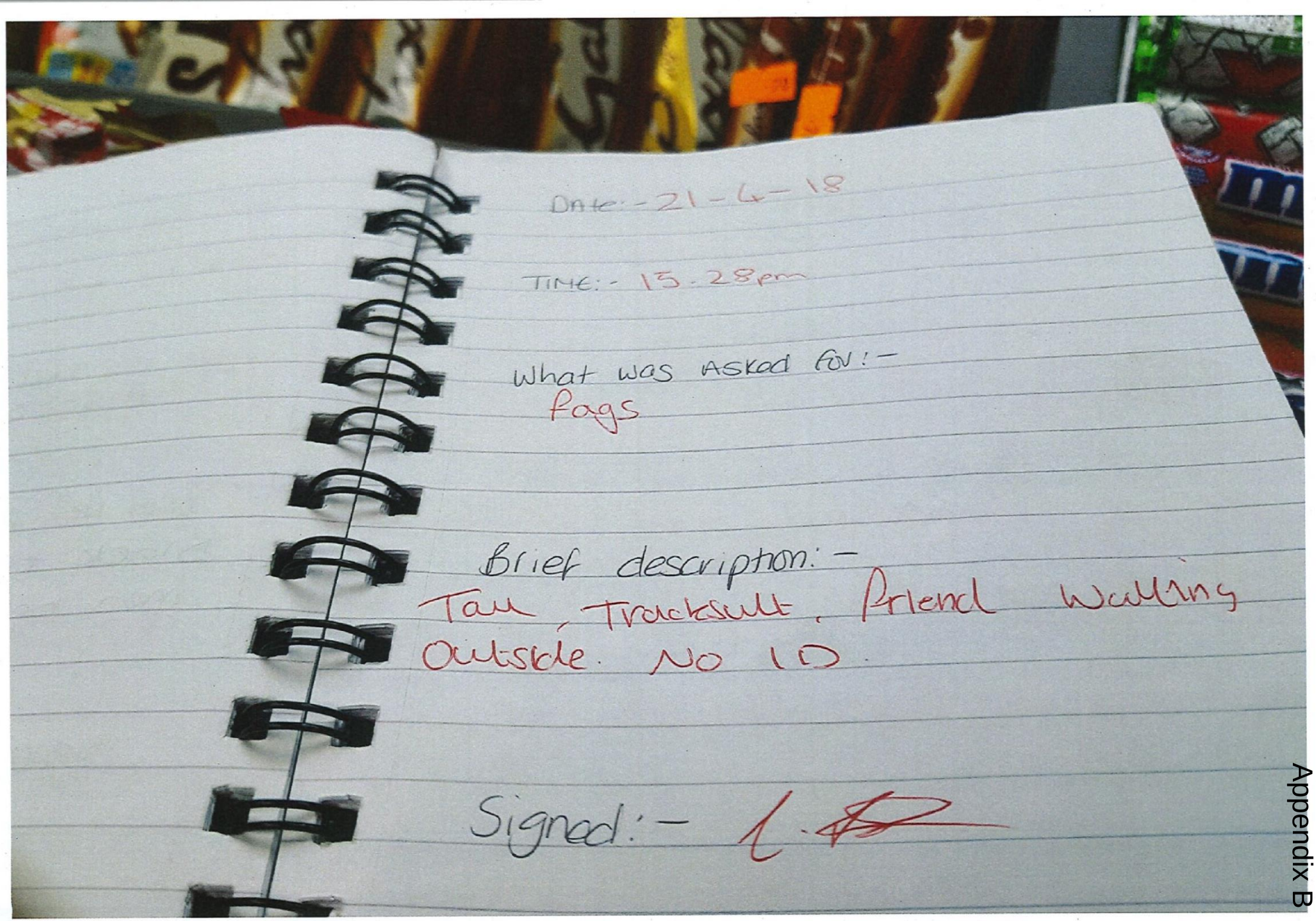
What was asked for:-
Lighter

Brief description: 2 girls
Blonde hair, brow hair
gym wear.

NO ID.

Signed:- C. ~~[illegible]~~.

Appendix B


Date:- 21-4-18
TIME:- 15.28pm
What was ASKed FOR!-
fags
Brief description:-
Tall, Tracksuit, Friend Walking
Outside. NO ID.
Signed:-

Appendix B

Appendix B

Document 4

Date:	30th October 2018
Your ref:	Our ref: n/a
Please ask for:	M.Marshall
Extension: 5401	Direct Dial Tel: 01772 421491 (Gateway)
Fax: n/a	email: Licensing@southribble.gov.uk

SOUTH RIBBLE BOROUGH COUNCIL
forward with South Ribble

Mrs Jacqueline Bramley
32 Bolton Road
Chorley
PR7 3ES

Civic Centre, West Paddock,
Leyland, Lancashire PR25 1DH
Tel: 01772 421491
Fax: 01772 622287
email: info@southribble.gov.uk
website: www.southribble.gov.uk

Dear Madam

Re; Underage Sale of Alcohol, 25th October 2018 .

You may be aware that on the evening of the 25th October your premises, Harleys Convenience Store, 251 Station Road, Bamber Bridge failed a test purchase. The operation was conducted by the police and the local authority who used a 14 year old female volunteer. 10 other premises were tested on the evening but only Harleys sold.

The volunteer purchased 4 cans of Fosters, the seller was Chris Scott. At 19.55hrs we returned to the store to notify the seller of the sale and to examine the training records. No records could be produced to demonstrate that Chris had been adequately trained.

You were advised about your obligation to provide training in letter sent on the 7th May 2018 where an example of proof of age training was enclosed.

Section 146 (1) of the Licensing Act 2003 creates an offence for any person who sells alcohol to an underage person and Section 146 (6) states;

Where a person (the accused) is charged with an offence under this section by reason of the act or default of some other person, it is a defence that the accused exercised all due diligence to avoid committing it.

As the Premises Licence Holder you will ultimately profit from both lawful and unlawful sales of alcohol so in order to demonstrate that you exercised all due diligence in relation to avoiding unlawful sales I write to invite you to an interview.

I am required to speak with you formally in connection with this matter and invite you to an interview which will take place at 1.00pm on the 6th November 2018 at the Civic Centre offices on West Paddock in Leyland.

The interview is voluntary but will be an important opportunity for you to offer your account in relation to the allegations, the interview will also be tape recorded and carried out in accordance with the Police and Criminal evidence Act 1984. You have the right to be accompanied by a solicitor during the interview.

On arrival please ask for Mark Marshall at the reception and I will come and meet you.

disability confident EMPLOYER
INVESTORS IN PEOPLE | Gold

Yours Faithfully.

Mark Marshall
Head of Licensing
South Ribble Borough Council
☎: 01772 625401
: Civic Centre, West Paddock, Leyland, PR25 1DH
: southribble.gov.uk : mmarshall@southribble.gov.uk

Investors In People | GOLD

One council | One team | Creating excellence

Awarded the best place to live in the UK

disability confident EMPLOYER

INVESTORS IN PEOPLE | Gold

Abbotts, Justin

From: Jackie Bramley <jackiebramley@yahoo.co.uk>
Sent: 15 November 2018 08:30
To: Abbotts, Justin
Subject: Re: Personal Licence Course Booking Details

Hi Justin
Thanks for the info, I'm bringing her next week to train her then starting her on the Monday if that's ok many thanks
Jackie

Sent from Yahoo Mail for iPad

On Wednesday, November 14, 2018, 2:16 pm, Abbotts, Justin <jabbotts@southribble.gov.uk> wrote:

> Hi Jackie,
>
> Please find attached details of the personal licence course as requested.
>
> https://www.southribble.gov.uk/content/personal-licence-courses-leyland-preston-chorley-and-north-west-area
>
> Could you please confirm what date the reduced hours will take effect for Chris.
>
> Many Thanks
>
> Justin.

Appendix B

Marshall, Mark

From: Marshall, Mark
Sent: 12 December 2018 16:34
To: Ward, Christopher; Abbotts, Justin
Subject: FW: Harley's - Station Road Bamber Bridge
Attachments: Harleys - authority to sell.jpg; Harleys - tick list.jpg; Harleys till receipts.jpg; Harleys training documents.jpg; Till rota.jpg

From: Coll, Jennifer [mailto:Jennifer.Coll@lancashire.pnn.police.uk]
Sent: 12 December 2018 14:45
To: Marshall, Mark <mmarshall@southribble.gov.uk>
Cc: Licensing <Licensing@southribble.gov.uk>
Subject: Harley's - Station Road Bamber Bridge

Hello,

Just for your information, I went into Harley's last night with Trading Standards it was on their list to visit. Chris wasn't in the premise. Kimberley Grime 31/01/94 was working, she said she started around 4weeks ago. She said she had done her training, however no training documents for her was found (I have attached all the training records there were there).
There was no authority to sell in place for Kimberley she didn't know what it was, I have attached a recent copy of the authority to sell.
I also got the till receipt from last night (I have attached it) there were sales for £140, £60 and another £60 all at 16:11. Doesn't seem a big enough premise for that kind of money to go through at that time. There was a tick list near the stockroom door

I also took a picture of the till rota.

Many thanks,
Jen Coll | PCSO 7574 | University Ward | Neighbourhood Policing Team | Preston Licensing Team | Preston Police Station, Lancaster Rd N, Preston, PR1 2SA
01772 209515 | 07779972936 | 7574@lancashire.pnn.police.uk

Lancashire Constabulary
police and communities together

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This message may contain information which is confidential or privileged. If you are not the intended recipient, please advise the sender immediately by reply e-mail and delete this message and any attachments, without retaining a copy.

Lancashire Constabulary monitors its emails, and you are advised that any e-mail you send may be subject to monitoring.

This e-mail has been scanned for the presence of computer viruses.

Appendix B

18/1/18

I Jacquelyn Bramley - DPS FOR:

Harleys convenience store
251 station Road
Bamber Bridge
PR5 6LE

Personal Licence NO:- PA1338.

Give my authority for

18/1/18 Christopher Scott - DOB - 13/4/1992

18.1.18

[redacted]

Appendix B

~~Paul 3.00~~

Jordan 20 ~~25~~ 5.25

Tick List

~~Dave Club 4.10~~

Gina - £44 Dawn 8.00

Dixy - £3.15 Marcus 22.50

Worklads - £20 ~~Steph 24.00~~

Andrea - £27

Paul Shaw - £7 Mark - £1.50

Sharna - £16

Molly - £5.00

Tasha - 9.38

Mark - £1.50

Micheal - £1.00

~~Connor - £13.00~~ £10.00

Sam Blonde guy - £2.55

Phil - ~~£35.00~~ £7.00

~~Jordan - £11.00~~

Ste brig - £5.00 16.20 140 130

Courtney - ~~£39.35~~

Chris (me) - ~~£2.55~~ £9

~~Polish Boldy - £5.00~~ card wasn't working

MARK: ~~3.00~~ 10.00 18.00 ~~23.00~~

Molly 23.85 - ~~18.00~~ 23.85

Paid

Courtney ~~Stich~~ +£8

Courtney 1.20

Daz - oranjeboom.

16 cans.

paid - 24.

asked to deliver.

28 longacre.

Jackie 07983 79365

DEPT1 £0.15
TOTAL £0.15
CASH £0.15
CLERK 1 010530 000000

11/12/2018 TUE 16:11

DEPT1 £20.00
DEPT1 £120.00
TOTAL £140.00
CASH £140.00
CLERK 1 010531 000000

11/12/2018 TUE 16:11

DEPT1 £60.00
TOTAL £60.00
CASH £60.00
CLERK 1 010532 000000

11/12/2018 TUE 16:11

DEPT1 £60.00
TOTAL £60.00
CASH £60.00
CLERK 1 010532 000000

REPRINT

11/12/2018 TUE 16:14

DEPT1 £1.35
DEPT1 £1.19
TOTAL £2.54
CASH £20.00
CHANGE £17.46
CLERK 1 010533 000000

11/12/2018 TUE 16:32

DEPT1 £1.70
TOTAL £1.70
CASH £2.00
CHANGE £0.30
CLERK 1 010534 000000

11/12/2018 TUE 16:36

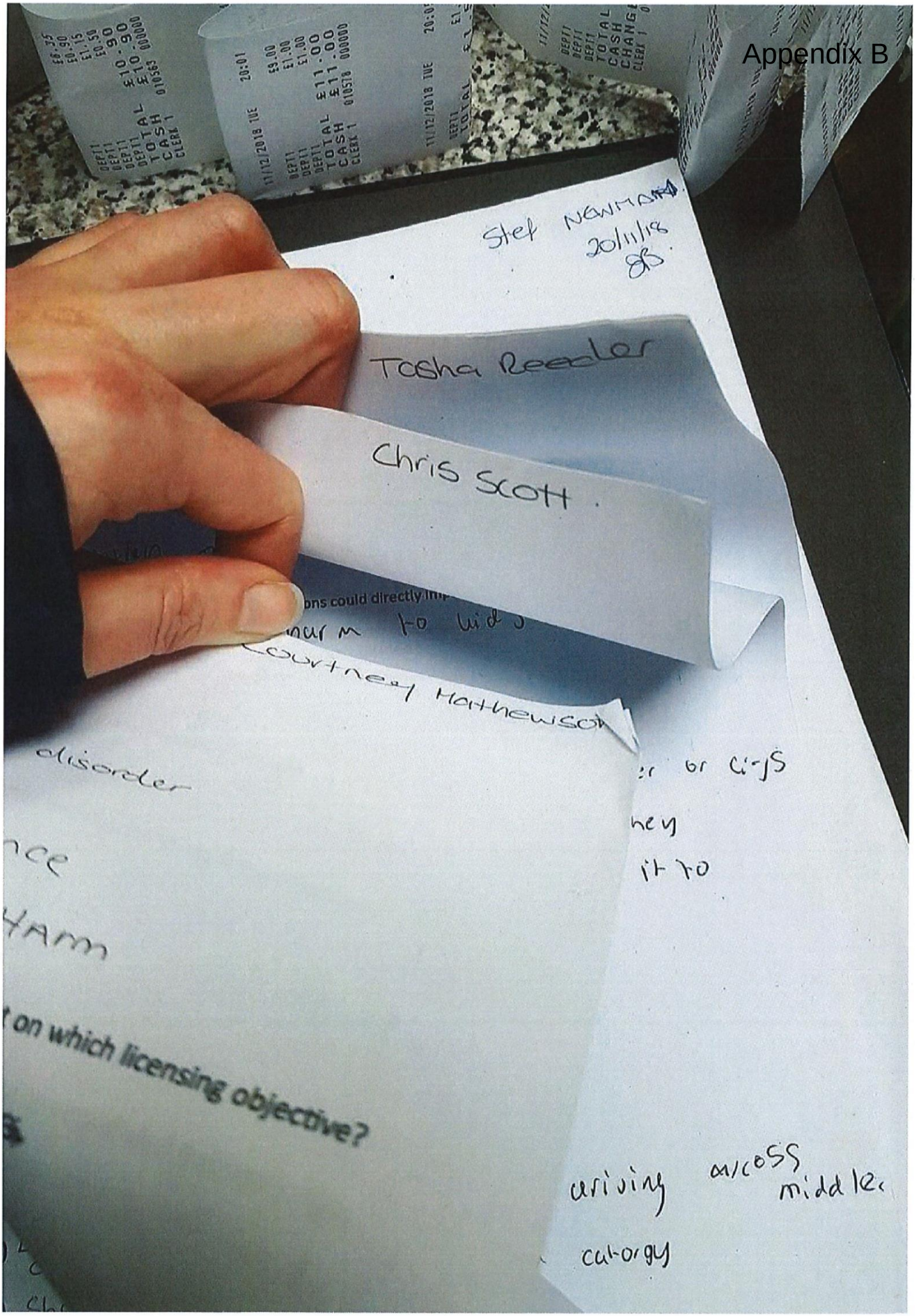
DEPT1 £0.40
TOTAL £0.40
CASH £0.40
CLERK 1 010535 000000

11/12/2018 TUE 16:37

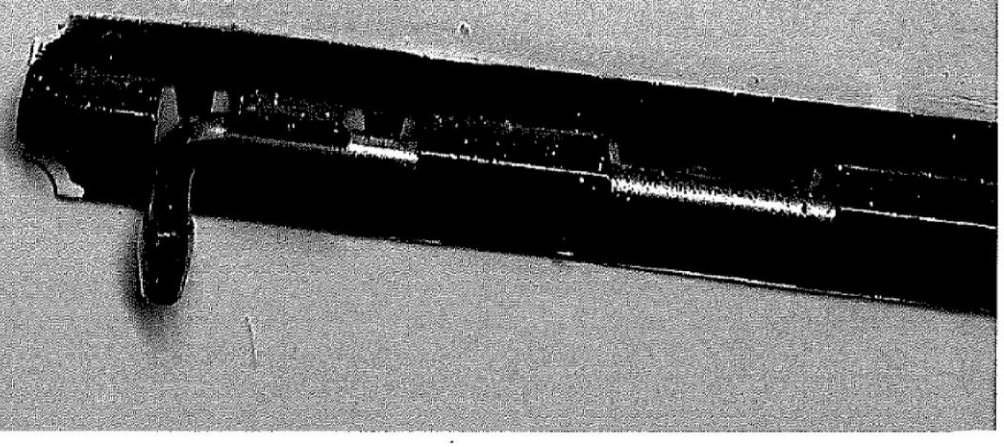
DEPT1 £1.10
DEPT1 £9.35
TOTAL £10.45
CASH £10.00
CHANGE £0.55
CLERK 1 010536 000000

11/12/2018 TUE 16:38

DEPT1 £0.30
TOTAL £0.30
CASH £0.30
CLERK 1 010537 000000


Appendix B
Tasha Reeder
Chris Scott
on which licensing objective?

Appendix B

SHOP ROTA.

DAY:-	6.30-10.30am	10.30am - 5pm	5pm - 10/11pm	Extras + NOTES
MONDAY	JACKIE.	Emily	chris.	
TUESDAY	JACKIE	Emily till 4pm	Kim 6pm - 10pm	Stef 4pm - 6pm.
WEDNESDAY	JACKIE	Emily	Courtney.	
THURSDAY	JACKIE	Emily	STEF.	
FRIDAY	JACKIE	Emily till 4pm	Kim 6pm - 11pm.	Stef 4pm - 6pm.
SATURDAY	STEF :- 7-30 - 3pm - COURTNEY 3pm - 11pm.			
SUNDAY	Stef 8.30am → 5pm - chris 5pm - 10pm.